

Date(s) of event(s):

Describe any efforts you have made to resolve the issue:

Describe any efforts Action Learning Institute representatives have made to resolve the issue:

How do you think this situation can be resolved – what do you want to happen?

Signed:

Post, fax or email the completed form to the National RTO Compliance Manager (details below). We will contact you when we have received the form and discuss the issue with you and how we might investigate the matter.

Post to:
National RTO Compliance Manager
Action Learning Institute
PO Box 107 Semaphore 5019
South Australia

Fax to:
(08) 8449 3483

Email to:
compliance@actionlearninginstitute.com.au

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